# **Q** Card index



# Safeguarding

#### families.leicester.gov.uk/qcard-safeguarding

A clean environment How safe is your building (1) Role of the LADO

Accidents and medication How safe is your building (2) Role of the DSL

Adverse childhood experiences How safe is your building (3) Safeguarding competency framework (1)

Are you listening? Invacuation Safeguarding competency framework (2)

<u>Contextual safeguarding</u> <u>Let's reflect - FGM</u> <u>Signs of safety</u>

<u>Child sexual abuse</u>
<u>Let's reflect - GDPR</u>
<u>The cycle of safe practice - workforce management</u>

<u>Crying babies - at home</u> <u>Low level concerns</u> <u>The impact of the pandemic</u>

 Crying babies - in your setting
 Mitigating risk
 Toys and equipment

 CSE building resilience (1)
 Neglect
 Trips and outings

 CSE building resilience (2)
 Online safety
 Under 2's - Safer sleep

Disguised compliance Prevent Under 2's - Immobile babies

Domestic abuse Plug socket safety Water play

Early help Professional curiosity Yes and no feelings
FGM (1) Risk assessment (1)

FGM (2) Risk assessment (2)
Food safety Risky play and resources

**GDPR** 

# Inclusive practice including speech, language and communication (SLC)

families.leicester.gov.uk/qcard-inclusive-practice

EAL - Supporting a new child SLC1 – Interaction SLC3 – Understanding SLC5 – Speech

EAL - Practitioner's role Engaging with parent Engaging with parent Engaging with parent

<u>Equality and diversity</u> <u>Environment</u> <u>Environment</u> <u>Environment</u> <u>Environment</u> <u>Identifying speech, language and communication needs</u> <u>Practitioner's Role</u> <u>Practitioner's Role</u> <u>Practitioner's Role</u>

Immigration - understanding terminology Resources Resources Resources

Immigration - recognising need

SLC2 – Attention and listening SLC4 – Communication and talking SLC6 – Literacy Immigration - countering misinformation

<u>Immigration - countering misinformation</u>

<u>Engaging with parent</u>

Environment Environment Environment Environment Environment Environment Environment Practitioner's Role Practitioner's Role

Resources Resources Resources

# **Healthy living**

families.leicester.gov.uk/qcard-healthy-living

An introduction to children mental health <u>Let's talk emotions</u> <u>Snack-time</u>

Benefits of physical play Making mealtimes sociable The great outdoors

<u>Children's mental health</u> <u>Managing anxieties</u> <u>Toileting</u>

Food allergies and intolerances Nappy changing Under 2's - Baby weaning - what best practice looks like

Hand hygieneRelaxation and mindfulnessUnder 2's - Quality sleepHealthy eatingSelf regulationUnder 2's Bottle feeding

Healthy teeth Sense of self

# Leadership and management

families.leicester.gov.uk/gcard-leadership-and-management

#### Recruitment and induction

Childminders - Employing an assistant

Coaching and mentoring

Medical needs

Hot weather

Recruitment - Advertising your vacancy

Recruitment - Processes and procedures

Recruitment - What are you looking for?

Staff induction 1

Staff induction 2

# **Building a team**

Conflict resolution

Decisions as a team

Recognition and praise

Developing effective team work

Under 2's - The right person for the role

# Staff retention

<u>Appraisals 1</u>

Appraisals 2

CPD champion
CPD opportunities

**Effective supervision** 

Leaderships learning and development

Monitoring Retention

Review your supervision process

Staff well-being

# Strategic leadership approach

Adapting to change

Positive organisation culture

SMART targets
SWOT analysis

Implementing peer observations

Action planning

Under 2's - Who can help

# **Quality leadership skills**

Time management

What kind of a leader am I?

Communication skills
Outstanding leadership

Delegation

Difference between

Difference between leadership and management

Inspection confidence

Record retention

# Let's reflect - Leadership and management

Let's reflect - Building a team

Let's reflect - Quality leadership skills

Let's reflect - Recruitment and induction

Let's reflect - Policy and procedures

Let's reflect - Strategic leadership approach

Let's reflect - Staff retention

# **Teaching and learning**

families.leicester.gov.uk/qcard-teaching-and-learning

# Observation, assessment and planning

<u>Assessment</u>

Two year progress check

Observation tasks

Moderation

**Planning** 

Under 2's - Understanding milestones

#### **Quality curriculum**

Communication and language

Expressive arts and design

Knowledge and understanding of the world

Literacy

Mathematics

Personal social and emotional

Physical

The 3 I's - Intent

The 3 I's - Implementation

The 3 I's - Impact

What make your setting unique

Under 2's - Curriculum for under 2's

#### 7 Key features of effective practice

<u>Assessment – checking what children have learnt</u>

High quality care

Partnership with parents

Pedagogy - helping children learn

Self-regulation and executive function

The best for every child

The curriculum – what we want children to learn

# **Pedagogy**

Differing pedagogical philosophies

Learning styles

Learning through play

Metacognition

Scaffolding

# **Characteristics of effective learning**

Active learning

Creating and thinking critically

Playing and exploring

Schemas

Sustained shared thinking

# Key person

<u>Attachment</u>

Developing relationships - Settling in

Emotions feeling secure

Professional love

Transitions

What have you done today?

#### The learning environment

Active vs sedentary

Being resourceful

**Displays** 

Free flow

**Imagination** 

Outdoor environment and resources

Outdoor play

The elements

Using scrap

#### **Child development**

Communication and language

Expressive arts and design

Holistic approach

Literacy

<u>Maths</u>

Personal, social and emotional

**Physical** 

Understanding the world

Under 2's -1001 Critical days

<u>Under 2's - Understanding babies' brains</u>

# Unique child

Child initiated play

Child's interests

Cultural capital

**Encouraging independence** 

Voice of the child

Under 2's - Getting the routine right

# Let's reflect – Teaching

<u>Let's reflect - 7 key features</u>

Let's reflect - Assessment

Let's reflect - Child development

Let's reflect - Characteristics of effective learning

Let's reflect - Key person

<u>Let's reflect - Observations</u>

Let's reflect - Pedagogy

Let's reflect - Planning

Let's reflect - Quality curriculum

Let's reflect - Resources

<u>Let's reflect - The learning environment</u>

Let's reflect - Unique child

Areas of learning families.leicester.gov.uk/qcard-areas-of-learning		
Balance and stillness Confident, competent creative movers Cross lateral, vestibular system, proprioception and bilateral integration	Physical literacy Risky physical play Technology impact on physical skills Tummy time	Core strength and coordination Clothing - am I prepared? Sensory play Let's reflect - Physical development and activity
Fine motor skills Gross motor skills	Supporting parents with physical play	